

CMCA Password Reset – Quick Guide

How to Reset Your Password from the Portal

The CMCA Portal allows you to reset your forgotten password directly from the login page.

Resetting Your Password

Use the following steps to reset your password.

| # | Instructions | Resetting Your Password |
|---|--|---|
| 1 | Click Forgot your password? from the Concentra login page. | Concentra |
| | | Login |
| | | Email: |
| | | ex. sample@ernail.com |
| | | Next Forgot your password? |
| 2 | Enter your registered email address and click Reset Password . | Reset Password × |
| | | To reset your password enter the email address used to log in to below |
| | | Email: test@concentra.com |
| | | |
| | | Close Reset Password |
| | Note: You will receive a confirmation that your reset request is complete. Check your email for instructions. | ▲ If the email you entered belongs to an account, you'll receive instructions on how to reset your password |

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| # | Instructions | Resetting Your Password |
|---|--|---|
| 3 | Click the Please clic here link to reset you password. | Someone has requested a password reset for your account. Please click here to reset the password for your account. This e-mail and any attachments may contain CONFIDENTIAL information. If you are not the intended recipient, any use or disclosure of this information is strictly prohibited; you are requested to delete this e-mail and any attachment, notify the sender immediately by email. |
| 4 | Complete the Password Reset. | Concentra |
| | 1. Enter your new | Reset Password |
| | password in the Password field. | To complete your password reset enter your new password below |
| | 2. Enter your new password in the Repeat . Password field. | Password |
| | 3. Click Reset Password. | |
| 5 | Your password has been successfully changed. You may now log in. | |